



**REGION 5, WASHINGTON FIRE COMMISSIONERS'  
ASSOCIATION**  
ISLAND, SAN JUAN, SKAGIT, SNOHOMISH & WHATCOM COUNTIES

*PRESENTS*

**Governance Vs Management**  
**The Role of the Fire Commissioners and the Fire Chief**

**WHEN: Saturday, February 11, 2006**

**TIME: 9:00 A.M.**

**WHERE: The Skagit – Skagit Valley Casino Resort**  
(Exit 236 from Interstate 5)

**PRESENTED BY: Frank J. Chmelik**

Many of you commissioners and chiefs have requested another opportunity to have this very informative seminar presented in Region 5. Bellingham attorney Frank Chmelik, a great friend of the Fire Service, has developed this program to help bring the Fire Chief and all members of your Board of Commissioners together to more effectively conduct the business of your district. In this seminar, you will learn about:

- The Difference Between Governance and Management
- The Role of Individual Commissioners in Governance
- The Importance of the Commission Meetings in Governance
- Why “Governance is Harder than Management”
- Steps to Effective Governance
- Developing the Team Relationship with the Fire Chief
- Developing Communication Between the Commission and the Chief
- Oversight of the Chief’s Management of the District

Chiefs and Commissioners who have gone through this program in the past will tell you how much it helped them become better in their endeavors to run their districts.

**WHO SHOULD ATTEND?**

This class will be especially helpful to newly elected commissioners, and/or anyone else who has not recently heard this presentation. All Commissioners and all Fire Chiefs will benefit.

**Class is expected to conclude around 3:30 P.M.**

**Any Questions – Steve Lich (360)387-7432 [splich@whidbey.net](mailto:splich@whidbey.net)**

## ABOUT THE INSTRUCTOR:

Frank Chmelik has extensive experience representing municipal governments, including fire districts statewide, port districts, cities and public utility districts. Frank and the other lawyers in his firm regularly provide advice concerning all aspects of municipal law. He has represented fire districts and other municipal governments in public contracting, board governance issues, public disclosure issues, employment law, consolidation discussions, union negotiations, equipment bidding and purchase issues, and discussions with the State Auditor's office.

From 1987 through 1994, Frank was a volunteer firefighter/EMT for Whatcom FPD # 2, where he served as a lieutenant. He also served as District Secretary. This experience as a firefighter/EMT has proved very helpful in providing legal services to fire districts.

Over the past twenty years, Frank has attended literally hundreds of commission meetings and has seen the good, the bad and the ugly of municipal government governance and management. This presentation was developed to educate commissioners and fire chiefs about the techniques and practices common to well run commissions and municipal governments.

## REGISTRATION FEE: \$ 35.00 per person

Includes a continental breakfast and a lunch, plus handouts

## REGISTRATION DEADLINE: February 4, 2006

But early registration will be a big help in planning for this seminar

## NO REFUNDS AFTER FEBRUARY 4, 2006

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### REGISTRATION FORM

District \_\_\_\_\_

Name \_\_\_\_\_ Rank/Position \_\_\_\_\_

Name \_\_\_\_\_ Rank/Position \_\_\_\_\_

Name \_\_\_\_\_ Rank/Position \_\_\_\_\_

Registration is \$35.00 per person. Amount enclosed: \$ \_\_\_\_\_

### MAKE CHECKS PAYABLE TO : SNO-ISLE FIRE COMMISSIONERS

Sno-Isle's Tax ID is: 91-1032970

We are NOT set up to do Purchase Orders.

**MAIL registration forms to: Steve Lich  
c/o Camano Island Fire & Rescue  
525 E. North Camano Drive  
Camano Island, WA 98282**

For your information: The registration fee is to cover your food costs. The WFCA provides the room reservations and other incidental expenses. Frank has donated his services, which we greatly appreciate. Checks are processed through Sno-Isle Fire Commissioners' Association for our convenience, as we need a "bank" to safely handle the funds.

Steve Lich, Region 5 Director